

Proposals must be received no later than **2:00 PM on Thursday, December 1, 2022**. Bids will be opened publicly on that date.



INVITATION TO BID
SNOWMOBILES

Yupiit School District is accepting sealed bids for delivery of nine snowmobiles, and specified accessories [hereafter referred as "snowmobiles"] delivered to Akiachak, AK.

The Scope of Work will include complete assembly to working new condition of individual units in the snowmobile package delivered to Akiachak, AK.

Description of requested snowmobile package:

(9) 600 HP Snowmobiles with the following features:

Utility style

Track dimension: Long track (150 in. or more)

Two up seating

Trailer hitches (interchangeable)

Sealed bids will be accepted by email. Sealed bids shall be addressed to:

woodgate@yupiit.org AND jphillip@yupiit.org

The subject line in the email should read : RFP 22-004 – SNOWMOBILES.

Bids will be accepted until **2:00 PM Alaska time on Thursday, December 1, 2022**. All bids will be publicly opened on that date. Bid review and notice of award shall occur within 7 days of the bid opening date.

Bid instructions are available from the **Yupiit School District** and may be requested by calling (907) 825-3600 or by downloading from the **Yupiit School District** website at www.yupiit.org.

Instructions to Bidders

1. Purpose

It is the intent and purpose of this Request for Proposals to solicit for a snowmobile package (consisting of 9 snowmobiles) delivered to Akiachak, AK.

2. The Supplier

Yupiit School District will enter into a purchase order with its selected Supplier covering the selected Areas for that Supplier.

3. Contract Term

The term of the Contract(s) shall be for a period determined to complete the scope of work. Delivery to Akiachak will be no later than February 1, 2023.

4. Instructions to Potential Suppliers

- a. For the purpose of evaluating the proposals, price and contract term, offers made in accordance with the Request for Proposals shall be good and firm for a period of one hundred twenty (120) days from the date of proposal opening unless the potential Supplier specifically limits their offer to a shorter period by written notification on the proposal documents. However, proposals so modified may be rejected.
- b. **Yupiit School District** shall not under any circumstances be liable for any costs incurred by the Supplier in proposal preparation, including in the event of the rejection of all proposals.
- c. All proposals must be submitted with a scheduling window.
- d. Sealed proposals will be accepted by email at the following address:
wwoodgate@yupiit.org AND jphillip@yupiit.org

Until 2:00 PM local time on Thursday December 1, 2022. **Yupiit School District** reserves the right to keep all proposals and the terms of final contracts confidential where permitted by law.

PROPOSAL DEADLINE: 2:00 pm (AKST) Thursday, December 1, 2022

- i. Proposal opening is scheduled for Thursday, December 1, 2022. The proposal opening will be open to the public or potential contractors.

5. Basis for Selecting Successful Proposals

- a. In selecting the Supplier for each location, **Yupiit School District** will take into consideration: price; past performance; deviations from proposed contract terms; and the overall best value.
- b. A Proposal will likely not be selected by **Yupiit School District** when:
 - i. The Potential Supplier has failed to perform satisfactorily on a previous contract with **Yupiit School District** or in the **Yupiit School District's** opinion, is not in a position to perform the contract.
 - ii. The proposal materially changes the price calculations method of Price Index.
 - iii. In **Yupiit School District's** sole determination, the Potential Supplier makes other material changes in the specifications or terms and conditions of the Request for Proposals.
 - iv. The Potential Supplier proposes an "all or nothing" type of proposal wherein the award of one area at a given price is contingent upon the award of both areas. Such a proposal is unacceptable and, by submitting prices for each area, potential supplier accepts that **Yupiit School District** has the right, at its sole option, to award a contract for each individual area, independently using a potential supplier's bid price for said individual area.
- c. **Yupiit School District** reserves the right to reject any and all proposals, to waive deviations from the RFP and to waive any informality in proposals received whenever such rejections or waiver is in the best interest of **Yupiit School District**, and unless otherwise specified by the Potential Supplier, to accept any items in the Proposal.
- d. Proposals must clearly show the freight delivery fee.